

West Oxfordshire Application for a premises licence Licensing Act 2003

For help contact ers.licensingandapplications@publicagroup.uk Telephone: 01993 861000

* required information

Section 1 of 21		
You can save the form at any t	time and resume it later. You do not need to be	logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on be O Yes I	ehalf of the applicant? No	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
Applicant Details		
* First name	Janine	
* Family name	East]
* E-mail]
Main telephone number		Include country code.
Other telephone number]
🔲 Indicate here if you wou	Ild prefer not to be contacted by telephone	
Are you:		
Applying as a business of	or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure.
 Applying as an individu 	al	Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.
Applicant Business		o
Is your business registered in the UK with Companies House?	Yes No	Note: completing the Applicant Business section is optional in this form.
Registration number	15964004]
Business name	SA Spaza Supplies UK Ltd	☐ If your business is registered, use its ☐ registered name.
VAT number -	476435268	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company]

Continued from previous page		
Your position in the business	Manager	
Home country	United Kingdom	The country where the headquarters of your business is located.
Registered Address		Address registered with Companies House.
Building number or name	140	
Street	Eastbury Way	
District	Swindon	
City or town	Wiltshire	
County or administrative area		
Postcode	SN25 2GX	
Country	United Kingdom	
Section 2 of 21		
PREMISES DETAILS		
	ply for a premises licence under section 17 of th he premises) and I/we are making this applicati of the Licensing Act 2003.	
Premises Address		
Are you able to provide a posta	al address, OS map reference or description of t	he premises?
Address OS ma	p reference O Description	
Postal Address Of Premises		
Building number or name	36	
Street	High Streeet	
District	Witney	
City or town	Oxfordshire	
County or administrative area		
Postcode	OX28 6HG	
Country	United Kingdom	
Further Details		
Telephone number		
Non-domestic rateable value of premises (£)	22,000	

Section 3 of 21			
APPL	ICATION DETAILS		
In wh	at capacity are you apply	ing for the premises licence?	
	An individual or individu	ials	
\boxtimes	A limited company / limi	ited liability partnership	
	A partnership (other tha	n limited liability)	
	An unincorporated asso	ciation	
	Other (for example a sta	tutory corporation)	
	A recognised club		
	A charity		
	The proprietor of an edu	cational establishment	
	A health service body		
	A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England		
] The chief officer of police of a police force in England and Wales		
Conf	irm The Following		
\boxtimes	I am carrying on or prop the use of the premises f	osing to carry on a business which involves For licensable activities	
] I am making the application pursuant to a statutory function		
	I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative		
Section 4 of 21			
NON	INDIVIDUAL APPLICAN	TS	
		address of applicant in full. Where appropriate give any registered number. In the case of a ture (other than a body corporate), give the name and address of each party concerned.	
Non	Individual Applicant's N	lame	
Nam	e	SA Spaza Supplies UK Ltd	
Deta	ils		
	egistered number (where 15964004		

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page		
Company		
Address		
Building number or name	36	
Street	High Street	
District	Witney	
City or town	Oxfordshire	
County or administrative area	Oxfordshire	
Postcode	OX28 6HG	
Country	United Kingdom	
Contact Details		
E-mail		
Telephone number		
Other telephone number		
* Date of birth		
	dd mm yyyy	Documents that demonstrate entitlement to
* Nationality	British	work in the UK
	Add another applicant]
Section 5 of 21		
OPERATING SCHEDULE		
When do you want the premises licence to start?	01 / 06 / 2025 dd mm yyyy	
If you wish the licence to be valid only for a limited period, when do you want it to end	Image: model Image: model dd mm yyyy	
Provide a general description of	of the premises	
licensing objectives. Where yo	ses, its general situation and layout and any oth ur application includes off-supplies of alcohol a plies you must include a description of where th	nd you intend to provide a place for
Secure Premises with security a	and cameras in a locked up shop on the High St	reet.

Continued from previous page
If 5,000 or more people are
expected to attend the premises at any one time, 0
state the number expected to
attend
Section 6 of 21
PROVISION OF PLAYS
See guidance on regulated entertainment
Will you be providing plays?
○ Yes
Section 7 of 21
PROVISION OF FILMS
See guidance on regulated entertainment
Will you be providing films?
○ Yes No
Section 8 of 21
PROVISION OF INDOOR SPORTING EVENTS
See guidance on regulated entertainment
Will you be providing indoor sporting events?
○ Yes No
Section 9 of 21
Section 9 of 21 PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS See guidance on regulated entertainment
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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments? Yes Yes No Section 10 of 21 PROVISION OF LIVE MUSIC
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments? Yes No Section 10 of 21
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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments? Yes No Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated entertainment Will you be providing live music? Yes No Section 11 of 21 PROVISION OF RECORDED MUSIC
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments? Yes No Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated entertainment Will you be providing live music? Yes No Section 11 of 21 PROVISION OF RECORDED MUSIC See guidance on regulated entertainment
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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS See guidance on regulated entertainment Will you be providing boxing or wrestling entertainments? Yes No Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated entertainment Will you be providing live music? Yes No Section 11 of 21 PROVISION OF RECORDED MUSIC See guidance on regulated entertainment Will you be providing recorded music? Yes No Section 11 of 21 PROVISION OF RECORDED MUSIC See guidance on regulated entertainment Will you be providing recorded music? No Section 11 of 21 PROVISION OF RECORDED MUSIC See guidance on regulated entertainment Will you be providing recorded music? No Section 11 of 21 PROVISION OF RECORDED MUSIC See guidance on regulated entertainment Will you be providing recorded music? No Section 12 of 21

Continued from previous page					
Section 13 of 21					
PROVISION OF ANYTH	ING OF	A SIMILAR I	DESCRIPTION TO LIVI	E MUSIC, REC	CORDED MUSIC OR PERFORMANCES OF
See guidance on regula					
Will you be providing an performances of dance?		g similar to liv	e music, recorded mu	sic or	
⊖ Yes		No			
Section 14 of 21					
LATE NIGHT REFRESHN					
Will you be providing la	te nigh		t?		
⊖ Yes		No			
Section 15 of 21					
SUPPLY OF ALCOHOL					
Will you be selling or su	pplying	g alcohol?			
Yes		⊖ No			
Standard Days And Tir	mings				
MONDAY					Give timings in 24 hour clock.
	Start	09:00	End	17:00	(e.g., 16:00) and only give details for the days
	Start		End		of the week when you intend the premises to be used for the activity.
TUESDAY					
TOESDAT	Ctort	00.00	End	17:00	
	Start	09:00	End	17:00	
	Start		End		
WEDNESDAY					
	Start	09:00	End	17:00	
	Start		End		
THURSDAY					
	Start	09:00	End	17:00	
	Start		End		
FRIDAY					
	Start	09:00	End	17:00	
	Start		End		
SATURDAY					
	Start	09:00	End	17:00	
	Start		End		

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Continued from previous page			
SUNDAY			
Start	10:00	End 16:00	
Start		End	
Will the sale of alcohol be for c	consumption:		If the sale of alcohol is for consumption on
 On the premises 	• Off the premises	Both	the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.
State any seasonal variations			
For example (but not exclusive	ely) where the activity will occu	ur on additional da	ays during the summer months.
No			
column on the left, list below			ol at different times from those listed in the on a particular day e.g. Christmas Eve.
State the name and details of flicence as premises supervisor	-	to specify on the	
Name			
First name	Janine		
Family name	East		
Date of birth			
	dd mm yyyy		

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc. Alcohol to be sold for personal consumption off the premises. I have cameras installed and no alcohol will be sold without identity being checked.	Continued from previous page			
Street District City or town County or administrative area Postcode Country Personal Licence number (if known) Z5/0543/LIPER Swindon Borough Council Swindon Borough Council (if known) DESIGNATED PREMISES SUPERVISOR CONSENT How will the consent form of the proposed designated premises supervisor C As an attachment to this application Reference number for consent (if known) Section 16 of 21 ADULT ENTERTAINMENT Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity. films for restricted age groups etc gambling machines etc. Alcohol to be sold for personal consumption off the premises. I have cameras installed and no alcohol will be sold without (dentity being checked. Stant OP.00 End T7.00 Give timings in 24 hour clock. (e.g., 16.00) and ong yive details for the days MONDAY Stat OP.00 End T7.00 Give timings in 24 hour clock. (e.g., 16.00) and ong yive details for the days	Enter the contact's address			
District City or town County or administrative area Postcode Country Personal Licence number (if known) Z5/0543/LIPER Swindon Borough Council Swindon Borough Council (if known) Swindon Borough Council Whown) Swindon Borough Council If the consent form of the proposed designated premises supervisor be supplied to the authority? C Electronically, by the proposed designated premises supervisor C As an attachment to this application Reference number for consent form (if known) If the consent form is already submitted, ask form (if known) Section 16 of 21 ADULT ENTERTAINMENT Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children Give information about anything intended to occur at the premises or ancillary to the use of the premises, for example (but not exclusively) andity or semi-nudity, films for restricted age groups etc gambing machines etc. Alcohol to be sold for personal consumption off the premises. I have cameras installed and no alcohol will be sold without identity being checked. Stant OP:00 End 17.00 Give timings in 24 hour clock. Stant OP:00 End 17.00 Give timings in 24 hour clock. City of the weak when you intend the premises	Building number or name			
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MONDAY Start 09:00 End 17:00 Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises	HOURS PREMISES ARE OPEN	TO THE PUBLIC		
Start 09:00 End 17:00 (e.g., 16:00) and only give details for the days of the week when you intend the premises	Standard Days And Timings			
Start 09:00 End 17:00 (e.g., 16:00) and only give details for the days of the week when you intend the premises	MONDAY			Give timings in 24 hour clock
	Start	09:00	End 17:00	(e.g., 16:00) and only give details for the days
	Start		End	

· · · · · ·	1 5	
TUESDAY		
	Start 09:00	End 17:00
	Start	End
WEDNESDAY		
	Start 09:00	End 17:00
	Start	End
THURSDAY		
	Start 09:00	End 17:00
	Start	End
FRIDAY		
	Start 09:00	End 17:00
	Start	End
SATURDAY		
	Start 09:00	End 17:00
	Start	End
SUNDAY		
	Start 10:00	End 16:00
	Start	End
State any seasonal var	iations	
For example (but not e	exclusively) where the activity	y will occur on additional days during the summer months.
No variations		
	. Where you intend to use the umn on the left, list below	e premises to be open to the members and guests at different times fro
For example (but not e	exclusively), where you wish t	the activity to go on longer on a particular day e.g. Christmas Eve.
No extended hours		
Section 18 of 21		
LICENSING OBJECTIV	u intend to take to promote t	he four licensing objectives [.]
	ensing objectives (b,c,d,e)	

List here steps you will take to promote all four licensing objectives together.

The Licensee, that is the person in whose name the premises licence is issued, shall ensure that all times when the premises are for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the license and for preventing crime and disorder. The Licensee shall ensure that all staff will undertake training in their responsibilities in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons. Records will be kept of training and refresher training.

b) The prevention of crime and disorder

I have video cameras and full security shutters and rollers on all doors and windows. Any incidents of a criminal nature that may occur on the premises will be reported to the Police

c) Public safety

Appropriate fire safety procedures are in place including fire extinguishers. All emergency exits shall be kept free from obstruction at all times.

d) The prevention of public nuisance

All customers will be asked to leave quietly. Clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbours.

e) The protection of children from harm

The licensee and staff will ask persons who appear to be under the age of 25 for photographic ID such as proof of age cards, the Connexions Card and Citizen Card, photographic driving licence or passport, an official identity card issued by HM Forces or by an EU country, bearing the photograph and date of birth of bearer. All staff will be trained for UNDERAGE SALES PREVENTION regularly. A register of refused sales shall be kept and maintained on the premises

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination** with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;

(ii) any page containing the holder's photograph;

(iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/ business rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00 Capacity 15000-19999 £4,000.00 Capacity 20000-29999 £8,000.00 Capacity 30000-39999 £16,000.00 Capacity 40000-49999 £24,000.00 Capacity 50000-59999 £32,000.00 Capacity 60000-69999 £40,000.00 Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00 Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page		
 understand I am not entitled am subject to a condition pre * licence will become invalid if named in this application for 	licants only, including those in a partnership which is not a limited liability partnership] I to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I eventing me from doing work relating to the carrying on of a licensable activity) and that my I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS m is entitled to work in the UK (and is not subject to conditions preventing him or her from isable activity) and I have seen a copy of his or her proof of entitlement to work, if 15)	
Ticking this box indicat	es you have read and understood the above declaration	
This section should be complete behalf of the applicant?"	ted by the applicant, unless you answered "Yes" to the question "Are you an agent acting on	
* Full name	JANINE EAST	
* Capacity	MANAGER	
* Date	04 / 05 / 2025 dd mm yyyy	
	Add another signatory	
Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as 2. Go back to <u>https://www.gov.uk/apply-for-a-licence/premises-licence/west-oxfordshire/apply-1</u> to upload this file and continue with your application. Don't forget to make sure you have all your supporting documentation to hand.		
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION		
KNOW, OR HAVE REASONAB THEIR IMMIGRATION STATUS CONDITIONS AS TO EMPLOY ASYLUM AND NATIONALITY	CTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY LE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF S. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO MENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN O IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE	

OFFICE USE ONLY

Applicant reference number	
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	
1 <u>2</u> <u>3</u> <u>4</u>	<u>5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21</u> Next >